



# MINUTES

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## 1. Call to Order

Meeting called to order at 7:05 pm

## 2. Roll Call

Trustees Present: Apland, Carr, Hackler, Hooker, Hunewill, Peterson, Souza

Trustees Absent: None

Others Present: David Heft, General Manager; Deborah Battista, Administrative Asst./Clerk of the Board; Craig Fechter, Auditor.

## 3. Public Comment

*Non-agenda item(s) for discussion only, no action to be taken. The public may address any agenda item at the time it is open for Board discussion.*

No Public Comment.

## 4. Consent Calendar

*These matters include routine financial and administrative actions. All items on the Consent Calendar will be voted on as a single action without necessary discussion. If the public wishes to discuss an item on the Consent Calendar, please notify the Clerk of the Board prior to the beginning of the meeting or you may speak about the item during Public Comment Period.*

- A. Consideration and approval of the Turlock MAD Board of Trustees meeting minutes for November 17, 2014
- B. Review of balance sheet and income statement for November 2014.
- C. Consideration and approval of the payment of bills and wages for November and December 2014.
- D. Consideration of the purchase of (1) Ford F-150 truck from lowest bidder McAuley Ford in Patterson, CA (copies of bids attached – approved as part of 2014-2015 Budget)
- E. Consideration and approval of Trustees, General Manager and (2) employees to attend the Mosquito & Vector Control Association Annual Meeting in Monterey, CA on January 25-28, 2015 at Hyatt Regency Monterey (approx. cost \$600 per person – schedule of events attached).

Trustee Hunewill asked for Item C to be pulled from the Consent Calendar and discussed as a separate item

Secretary Carr motion: Approve all remaining items on the Turlock Mosquito Abatement District Consent Calendar. 2<sup>nd</sup>: Trustee Hunewill. Unanimous

## 5. Action Items

- A. Consideration and approval of the payment of bills and wages for November and December 2014.

Trustee Hunewill motion: Ratify payments of bills and wages in the amount of \$99,997.67 for November 2014 and \$205,563.61 for December 2014. 2<sup>nd</sup>: Trustee Peterson. Unanimous.

- B. Consideration and approval of auditor's report for Turlock Mosquito Abatement District for fiscal year 2013/2014 prepared by Craig Fechter, CPA.

Mr. Fechter reported to the Board his findings during the audit and expressed, in his opinion, that the Turlock Mosquito Abatement District financials are accurate. Mr. Fechter discussed some of the actions that he and his staff take in order to reach their conclusions and this includes physically accounting for chemical inventory and confirming fund balances with the Stanislaus County Auditor-Controller's office.

Mr. Fechter also discussed with the Board the implementation of GASB 68 which will improve accounting and financial reporting by the District and create additional transparency.

Trustee Souza motion: Approve the auditor's report for Turlock Mosquito Abatement District for fiscal year 2013/2014. 2<sup>nd</sup>: Vice President Hackler. Unanimous.

- C. Consideration and approval of the October 2014 update of the June 30, 2013 actuarial valuation report of the District's pension plan.

Trustee Souza motion: Approve the October 2014 update of the June 30, 2013 actuarial valuation report of the District's pension plan. 2<sup>nd</sup>: Vice President Hackler. Unanimous.

- D. Consideration and approval of Resolution 2014-5 establishing the Turlock Mosquito Abatement District Board of trustees meeting schedule for calendar year 2015.

Trustee Souza motion: Approve Resolution 2014-5 establishing the Turlock Mosquito Abatement District Board of trustees meeting schedule for calendar year 2015. 2<sup>nd</sup>: Secretary Carr. Unanimous.

- E. Election of officers for Turlock Mosquito Abatement District Board of Trustees to serve for calendar year 2015.

Trustee Peterson motion: Election of Trustee Carr to serve as TMAD Board President, Trustee Apland to serve as Vice President, and Trustee Hackler to serve as Secretary for calendar year 2015. 2<sup>nd</sup>: Trustee Carr. Unanimous.

- F. Consideration and approval to transfer \$17,429.00 from the Vector Control Joint Powers Agency (VCJPA) Member Contingency Fund (MCF) to pay for VCJPA Retrospective Adjustments.

Trustee Hunewill motion: Approve the transfer of \$17,429.00 from the Vector Control Joint Powers Agency (VCJPA) Member Contingency Fund (MCF) to pay for VCJPA Retrospective Adjustments. 2<sup>nd</sup>: Vice President Hackler. Unanimous.

- E. Consideration and approval of low bid by Turlock Carpet Man to replace carpet in office building for \$9108.90 (copies of bids attached).

Trustee Peterson motion: Approve low bid by Turlock Carpet Man to replace carpet in office building for \$9108.90. 2<sup>nd</sup>: Vice President Hackler. Unanimous.

- F. Consideration of memo concerning trustee compensation and board meeting attendance.

The Board discussed changing the TMAD's By-laws and Administrative Policies section on Board Member Expenses requiring attendance to the District's regular board meeting to be required for receiving in lieu of expenses. GM Heft was instructed to discuss further with District counsel.

## **7. Reports**

- A. Review of the General Manager's Report

GM Heft discussed with the Board all of the offseason projects that the staff has been working on including evaluations, the District's Injury and Illness Prevention Program, and building maintenance. Upcoming projects include the District's NPDES report, calibrating the sprayers on the vehicles, and an employer refresher course.

GM Heft reported to the Board that the District's summer trial using FourStar larvacide went well.

- B. Review of final proposal and report concerning investment in Map Vision by Leading Edge Associates, Inc.

Trustee Hunewill motion: Accept proposal from Leading Edge Associates, Inc. for the Map Vision program. 2<sup>nd</sup>: Hackler. Unanimous.

## **7. Adjournment**

Trustee Apland motion: Adjournment of the Turlock Mosquito Abatement District Board of Trustees Meeting, date January 20, 2015. 2<sup>nd</sup>: Trustee Hunewill. Unanimous.

There being no further business, President Hooker adjourned the meeting at 8:50 pm.

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Rodman Hooker, President

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George Carr, Secretary