



MINUTES

1. Call to Order

Meeting called to order at 7:00 pm

2. Roll Call

Trustees Present: Apland, Caulton, Hackler, Hooker, Hunewill, Peterson, Souza

Trustees Absent: Carr

Others Present: David Heft, General Manager; Deborah Battista, Bookkeeper/Secretary

3. Closed Session

The Board will report on any action taken during Closed Session and may take additional action in Open Session, as appropriate.

A. Closed Session pursuant to Government Code Section: 54956.9(c) [Conference with Labor Negotiator]

Agency Negotiator: President Rodman Hooker
Unrepresented Employees: David Heft, General Manager

The Board discussed findings and recommendations of the Personnel Committee in regards to labor negotiations concerning salary and benefits.

Return to Open Session

The Board approved (3) distinct bargaining units for the purposes of negotiating: mosquito control operators, classified/confidential employees, and the general manager. The board instructed General Manager Heft to propose the following to the mosquito control operator unit:

1. A 1% Cost-of-Living-Adjustment
2. A 1% increase salary scale increase for the Mosquito Control Operator class
3. Elimination of the "Benefit of Choice" formula language from the Personnel Rules & Regulations. Instead, mosquito control operators must choose one of the following options as a group:
 - i. Keep the current system, without the "Benefit of Choice" formula language, with the monthly stipend for benefits increasing to \$865.00 per month.

- ii. The District picks up 100% of cost for benefits of employee and 50% of the cost for spouse and family.
- 4. Change of Overtime Policy to reflect State law. Clarifying that holidays in which employees are paid for will not count towards overtime hours; hours contributing to "overtime" must be at work or fulfilling a work function. Deletion of the statement in the Personnel Rules & Regulations: For the purpose of computing overtime, all hours for which pay is received shall be considered hours worked.

4. Public Comment.

Non-agenda item(s) for discussion only, no action to be taken. The public may address any agenda item at the time it is open for Board discussion.

No Public Comment

5. Public Hearing

No Public Hearing

6. Action Items

- A. Consideration approval of auditor's report for Turlock Mosquito Abatement District for fiscal year 2012/13 prepared by Craig Fechter, CPA.

Mr. Fechter reviewed the 2012/2013 Independent Audit Report with the Board. Mr. Fechter's review of District finances was positive and stated that he conducted inquiries with Stanislaus County, CalPERS, Vector Control Joint Powers Association, Bickmore Risk Services, etc. to verify account balances and payments. Mr. Fechter informed the Board that there were no major findings and the District is in a good financial position at this point in time.

Trustee Apland motion: Approve auditor's report for Turlock Mosquito Abatement District for fiscal year 2012/2013 prepared by Craig Fechter, CPA; 2nd: Trustee Hooker. Unanimous.

- B. Consideration and approval of the Turlock MAD Board of Trustees meeting minutes for December 16, 2013.

Trustee Hunewill motion: Approve the Turlock MAD Board of Trustees meeting minutes for December 16, 2013. 2nd: Trustee Peterson. Unanimous

- C. Consideration and approval of the Balance Sheet and Income Statement for November 2013.

Trustee Souza motion: Approve the Balance Sheet and Income Statement for October 2013. 2nd: Trustee Hunewill. Unanimous

- E. Consideration and approval of the payment of bills and wages for December 2013.

Trustee Souza motion: Ratify the payment of bills and wages for December 2013 in the amount of \$174,682.09, as presented. 2nd: Trustee Hackler. Unanimous

- F. Consideration and approval of updated job titles and revised job descriptions for District job classifications.

President Hooker requested military service at the level of E3 or two tours of duty (with honorable discharge) be equivalent to the 2-years of mosquito control experience required for the Mosquito Control Operator position.

Trustee Hunewill motion: Approve updated job titles and revised job descriptions for District job classifications with proposed changes and language, as provided by President Hooker. 2nd: Trustee Hackler. Unanimous

- G. Appointment of an ad-hoc advisory Budget and Personnel Committee for 2014 by President Hooker.

President Hooker made the following appointments:

Budget Committee: Lynn Apland, George Carr, Rodman Hooker

Personnel Committee: Aaron Hackler, Danny Peterson, Rodman Hooker

7. Information Items

No Information Items

8. Reports

- A. Review of the General Manager's Report: December 2013.

GM Heft reviewed the General Manager's Report reviewing current projects underway: employee evaluations, review of District files and records, updating the Injury Illness Prevention Program (IIPP), updating the Written Hazardous Communication Program, employee training, installation of digital records storage system, preparation of 2013 Annual Report, submittal of NPDES Pesticide Application Log, and development of a Duck Club/Refuge program for Board review.

Last month, Trustee Souza asked GM Heft if the District's California Employees Retirement Benefit Trust (CERBT) earns interest. With regards to that question, the District's CERBT does earn interest. The District is invested at a Strategy 3 level, which is considered conservative.

GM Heft made a final report to the Board concerning the Stadtler Property in Denair: all abatement costs had been received by the District.

GM Heft reviewed the 2013 year surveillance and West Nile virus (WNV) activity.

Adjournment

Trustee Souza motion: Adjournment of the Turlock Mosquito Abatement District Board of Trustees Meeting, date January 21, 2014. 2nd: Trustee Hackler. Unanimous

There being no further business, President Hooker adjourned the meeting at 8:55 pm.

Rodman Hooker, President

George Carr, Secretary